

Agreement between the United Nations and IMCO which provides for close co-operation among the United Nations and all specialized agencies.

(d) Relations with inter-governmental organizations – IHB and CCC

Maintenance of co-operation and exchange of information on matters of mutual interest, particularly with the International Hydrographic Bureau and the Customs Co-operation Council.

(e) Relations with non-governmental international organizations – ICS, ISF, IUMI, CIRM, ICFTU, ISO, IUOTO, IEC, ICC and IALA

Maintenance of relations with non-governmental international organizations in consultative status, in conformity with the Rules governing relations between IMCO and non-governmental organizations.

(f) Establishment of relations with IMC

The Secretary-General was unable to carry out his intention of establishing contact with the International Maritime Committee during the summer of 1963. He hopes to arrange a meeting in the near future, when consideration will be given to appropriate means of establishing collaboration between IMC and IMCO.

(19) Facilitation of Travel and Transport (Assembly Resolution A.29 (II))

Expert Group on Facilitation of Travel and Transport (Council Recommendation):

- (a) Sub-Group on Customs
- (b) Sub-Group on Immigration
- (c) Sub-Group on Health

Administrative, legal and other duties in collating information and preparing documentation for submission to the Expert Group on Facilitation of Travel and Transport and its Sub-Groups on Customs, Immigration and Health, set up by the Council to assist the Secretary-General in preparing for the eventual establishment of an international convention in this field.

(20) Publications and Public Information (Assembly Resolution A.18 (I))

Administrative, legal and technical duties in connexion with the preparation of all printed publications of the Organization. This will include the IMCO Annual Reports for 1964 and 1965, Resolutions and Other Decisions of the 1965 Assembly, the IMCO Bulletin and other printed information material. Re-issues of the IMCO Convention, the Basic Documents of IMCO and other printed material.

Provision of a current information service to the interested press and public of the world by press releases, articles and other means.

25 October 1963
Agenda item 14(a)

Resolution A.65 (III)

STAFF ESTABLISHMENT AND ADOPTION OF
THE BUDGET FOR THE THIRD FINANCIAL
PERIOD 1964/1965

The Assembly,

Taking note of Article 16 of the Convention and in particular paragraph (f) thereof,

Noting further Article 40 and Article 25 regarding budget estimates,

Noting in addition Article III of the Financial Regulations,

Having considered the Report of the Council,

Resolves that

1. For the financial period 1964/1965 appropriations are voted for the following purposes:

I Meetings	\$330,487
II Personnel and Personal Services	765,683
III General Services	314,200
IV Printing and Publications	46,000
V Other Budgetary Provisions	3,000
	\$1,459,370

2. The appropriations voted in paragraph 1 above shall be financed by contributions from Member States after adjustment as provided in the Financial Regulations; for this purpose miscellaneous income is estimated at \$13,600.

3. Contributions from Member States shall be paid in accordance with the scale of assessments approved for the third financial period 1964/1965.

4. Transfer of credits between sections of the budget for a calendar year and transfers of uncommitted balances of appropriations from one calendar year to the ensuing calendar year, other than those authorized in Article IV of the Financial Regulations, can only be carried out with the prior concurrence of the Council. However, the funds allocated for accommodation purposes (Section III, Chapter 6) will not be transferred to another section in the calendar years 1964 and 1965.

5. The estimates for each of the calendar years 1964 and 1965 covered by the financial period are indicated under relevant headings, as shown in Annex I to this Resolution. The manning table for the third financial period is shown in Annex II to this Resolution,

Invites the Council to comply with the above-mentioned provisions,

Instructs the Secretary-General to ensure their application.

ANNEX I

Distribution by calendar year of the budget approved for the third financial period 1964/1965

<i>Section</i>	1964 \$	1965 \$	Total \$
I Meetings			
(1) Conferences, sessions, technical and other meetings, committees and groups	69,000	231,487	300,487
(2) Travel of staff and consultants	15,000	15,000	30,000
	<u>84,000</u>	<u>246,487</u>	<u>330,487</u>
II Personnel and Personal Services			
(1) Salaries and wages	269,393	276,063	545,456
(2) Post adjustments and other salary items	7,500	7,500	15,000
(3) Temporary assistance	12,000	12,000	24,000
(4) Recruitment and termination expenses of staff and dependants	12,827	10,400	23,227
(5) Staff benefits and allowances	68,750	84,850	153,600
(6) Representation and rental allowance for Secretary-General	1,500	1,500	3,000
(7) Contribution to administrative expenses of United Nations Joint Staff Pension Fund	700	700	1,400
	<u>372,670</u>	<u>393,013</u>	<u>765,683</u>
III General Services			
(1) Hospitality	2,000	2,000	4,000
(2) Stationery and office supplies	15,000	43,500	58,500
(3) Office equipment and machines, and rental and maintenance thereof	30,000	15,000	45,000
(4) Library: books, subscriptions, etc.	2,000	2,000	4,000
(5) Communications, freight, cartage and express	12,500	15,000	27,500
(6) Rental of premises, cleaning, insurance, heating, lighting, water and rates	84,700	83,500	168,200
(7) Other supplies and services	3,500	3,500	7,000
	<u>149,700</u>	<u>164,500</u>	<u>314,200</u>
IV Printing and Publications			
(1) Printing	22,500	22,500	45,000
(2) Public Information	500	500	1,000
	<u>23,000</u>	<u>23,000</u>	<u>46,000</u>
V Other Budgetary Provisions			
(1) External Audit	1,500	1,500	3,000
Total	<u>\$630,870</u>	<u>\$828,500</u>	<u>\$1,459,370</u>
Miscellaneous income	6,800	6,800	13,600

ANNEX II

MANNING TABLE FOR THE THIRD FINANCIAL PERIOD 1964/1965

	<i>Grade</i>	<i>Finance, Personnel and Miscellaneous Services</i>	
SECRETARY-GENERAL		1 Head of Section	P.3
1 Secretary	G.5	1 Finance Assistant	G.5
		1 Accountant	G.5
DEPUTY SECRETARY-GENERAL AND SECRETARY OF THE MARITIME SAFETY COMMITTEE		1 Internal Audit Assistant	G.5
1 Secretary	G.5	1 Secretary	G.4
		1 Telephonist	G.3
		<i>Registry</i>	
TECHNICAL DIVISION		1 Registry Officer	G.5
		1 Registry Assistant	G.3
<i>Ship Construction Section</i>		1 Clerk/Mailing Assistant	G.3
1 Head of Section	P.4	1 Messenger	G.2
2 Members of Section	P.3		
<i>Navigation and General Safety Section</i>		<i>Documents, Publications and Conferences</i>	
1 Head of Section	P.4	1 Head of Section	P.2
1 Member of Section	P.3	1 Secretary	G.4
<i>Miscellaneous Technical Questions Section</i>		1 Documents Officer	G.6
1 Head of Section	P.4	1 Assistant	G.4
1 Member of Section	P.3	1 Distribution Officer	G.5
<i>Technical and Clerical Assistants</i>		2 Roneo Operators	G.3
2 Assistants	G.5	1 Editor-Proof Reader	G.5
3 Secretaries	G.4	1 Senior Typist	G.5
2 Secretaries	G.3	1 Typist	G.4
		4 Typists	G.3
		1 Messenger	G.2
ADMINISTRATIVE DIVISION		<i>Library</i>	
1 Director of Administration and External Relations	P.5	1 Librarian	G.6
1 Secretary	G.5	1 Library Assistant	G.4
<i>External Relations and Legal Matters</i>		<i>Translation</i>	
1 Head of Section	P.4	1 Translator/Reviser	P.2
2 Members of Section	P.3	3 Translators	P.2
1 Secretary	G.4	1 Secretary	G.4
1 Secretary	G.3	<i>Training</i>	
		1 Trainee	P.2

25 October 1963
Agenda item 14(b)

Resolution A.66 (III)

STAFF ESTABLISHMENT AND ADOPTION OF THE BUDGET FOR THE THIRD FINANCIAL PERIOD 1964/1965

WORKING CAPITAL FUND

The Assembly,

Resolves that

1. The Working Capital Fund shall be established for the financial period 1964/1965 in the amount of \$100,000.
2. Members shall make advances to the Working Capital Fund in accordance with the scale of assessments adopted by the Assembly for contributions of Members to the budget of the Inter-Governmental Maritime Consultative Organization for the third financial period 1964/1965.
3. The Secretary-General is authorized:
 - (a) To advance from the Working Capital Fund such sums as may be necessary to finance the appropriations for the years 1964 and 1965 pending receipt of contributions from Members; sums so advanced shall be reimbursed to the Working Capital Fund as soon as contributions are available;
 - (b) With the prior concurrence of the Council, to advance such sums as may be necessary to meet unforeseen or extraordinary expenses arising during the financial period 1964/1965 provided that such expenses are of an urgent nature and shall relate specifically to the approved work programme of the Organization and that the Council is assured that the relevant expenditures cannot be met by appropriate transfer action within the total budget approved for a calendar year.
4. The Secretary-General shall report to the Assembly all advances made under the present Resolution and the circumstances relating thereto and shall make provision in the estimates for reimbursement to the Working Capital Fund.

25 October 1963
Agenda item 14(b)

Resolution A.67 (III)

APPORTIONMENT OF EXPENSES AMONG MEMBER STATES

The Assembly,

Resolves that

1. For the third financial period of the Organization, the scale of apportionment of expenses among Members and Associate Members for each of the calendar years 1964 and 1965 shall be based, as a provisional measure, subject to review pursuant to paragraph 2 of the present Resolution, on the following principles:

Each Member shall be required to contribute:

- (a) A basic assessment as determined by the percentage of its contribution to the budget of the United Nations for the relevant financial year as follows:

Less than 2%	\$2,000
2% and more but less than 10%	\$4,000
10% and more	\$10,000
- (b) An additional assessment determined by its gross register tonnage as shown in the latest edition of Lloyd's Register of Shipping, on the basis of one share for each 1,000 tons.

Each Associate Member admitted in accordance with Article 9 of the Convention on the Inter-Governmental Maritime Consultative Organization shall be required to contribute:

- (a) A basic assessment of \$1,000;
- (b) An additional assessment determined by its gross register tonnage on the basis of one half share for each 1,000 tons.

2. The Council is requested to study the subject further and make recommendations to the Assembly at its fourth regular session as to the appropriate method of apportionment of expenses among Members and Associate Members.

25 October 1963
Agenda item 13(e)

Resolution A.68 (III)

DETERMINATION OF DATE AND PLACE OF THE FOURTH SESSION OF THE ASSEMBLY IN 1965

The Assembly,

Having considered documents A.III/17 and A.III/17/Add.1,

Decides that the fourth session of the Assembly shall take place in Paris in the autumn of 1965.

25 October 1963
Agenda item 17